



Administrative Law Fundamentals

CPD ELIGIBILITY: 4 POINTS

This four part, interactive half day training course provides junior lawyers with an overview of key administrative law principles to support sound decision-making.

Course outline

Part one: Administrative law concepts (1 hour)

- Power: constraints and preconditions.
- Discretion: its scope and limits.
- The concept of a decision.
- Consequences of unlawfulness.
- Merits and judicial review.

Part two: Lawful decision-making (1 hour)

- Legal reasonableness.
- Relevant and irrelevant considerations.
- Evidence and knowledge.
- States of mind.
- Procedural fairness.
- The rule against bias.
- Misfeasance in Public Office.
- Susceptibility to judicial review.

Part three: Legislation (1 hour)

- Basic features of legislation.
- Hierarchy of norms; primary and subordinate legislation; other laws; policy.
- Legislative instruments; drafting tips and traps.
- Mechanics of legislative change; commencement, application, transitional and savings provisions.
- Delegated authority.

Part four: Statutory interpretation (1 hour)

- Key principles of statutory interpretation.
- Understanding the scope of statutory powers, functions and duties.
- Case study: an interactive group exercise of working through a statutory interpretation problem.



Bernadette Rayment

Partner

**Government
Public & Regulatory**

Bernadette leads the firm's Government Legal Training Service. She is skilled at designing and delivering targeted training to Commonwealth agencies and has presented numerous public law training sessions on statutory interpretation; administrative litigation strategy; and the production and protection of Commonwealth information. Bernadette co-led our national team of lawyers who recently co-designed and delivered comprehensive legal framework training to thousands of frontline regulatory decision-makers within a major Commonwealth agency. She is the coordinator of Sparke Helmore's national induction and CLE training program for Government administrative lawyers, holds a Graduate Certificate in Change Management, and is currently undertaking a Masters of Education.

Cost

\$790 plus GST per person.
(Note: minimum numbers apply)

2024 Course Dates

Online (via WebEx)
Wednesday 8 May - 8.30am to 1pm

How to book

To register for the session please email government.training@sparke.com.au or visit our website by scanning the QR code.

